

**VILLAGE OF PEWAUKEE  
REGULAR VILLAGE BOARD MINUTES  
NOVEMBER 18, 2025**

<https://www.youtube.com/live/S6kiW6PIG3Q?si=1NSH2TBNv-QR8s0T>

**1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call**

President Knutson called the meeting to order at approximately 6:00 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Nick Stauff, Trustee Bob Rohde, Trustee Kelli Belt, Trustee Rachel Pader, Trustee Kristen Kreuser, Trustee Jim Grabowski; and President Jeff Knutson.

Also Present: Village Public Works Director, Dave Buechl; Village Attorney, Matt Gralinski; Village Administrator, Matt Heiser; Village Clerk, Jenna Peter.

**2. Public Hearings/Presentations**

**a. Oath of Office for Officer Michael Duncan to the position of Sergeant of Police.**

Chief Heier introduced the promotion of Michael Duncan and listed his accolades.

Clerk Peter administered the Oath of Office to Sergeant Duncan.

Chief Heier administered the Oath of Office for the Police Officers in attendance.

**b. Public Hearing on the 2026 Draft Budget.**

No Comments.

**c. Public Hearing on Resolution 2025-15: A Resolution to Discontinue a Portion of Quinlan Drive Right-of-Way.**

No Comments.

**d. Public Hearing on a Planned Unit Development (PUD) Overlay District amendment and associated Business /Site Plan of Operation amendment for Pewaukee Self Storage at 229 Sussex St., PWV 0898999001. This 15.786-acre property is zoned B-5 Light Industrial District with a Planned Unit Development Overlay. The property owner/applicant is Pewaukee Self Storage.**

No Comments.

**3. Approval of Minutes of Previous Meeting**

**a. Minutes of the Regular Village Board Meeting – November 4, 2025**

Trustee Grabowski requested that Item 8c in the minutes be amended to include the following: “His primary concern with removing these turning options is that it could increase pedestrian safety risks downtown due to higher traffic volumes and limit the Village’s ability to close the beachfront for special events.”

**Trustee Grabowski moved, seconded by Trustee Stauff to approve the November 4, 2025, minutes of the Regular Village Board meeting with the additional comment.**

**Motion carried 7-0.**

**4. Citizen Comments – No Comments.**

**5. Ordinances –**

- a. Review, discussion and possible action on Ordinance 2025-15: An Ordinance Levying Property Taxes for the General Fund, the Debt Service Fund, TID #2 Fund, TID #3 Fund and TID #4 Fund for the Village of Pewaukee for the Year 2025 to Support the 2026 Budget. \*Presented out of order after item 7a.

Trustee Grabowski moved, seconded by Trustee Rohde to approve Ordinance 2025-15 as presented.  
Motion carried 7-0.

- b. Review, discussion and possible action on Ordinance 2025-16: an Ordinance to Amend the Current Fee Schedule for Clerk and Police Department Licenses, Permits, and Services.

Trustee Grabowski moved, seconded by Trustee Rohde to approve Ordinance 2025-16 as presented.  
Motion carried 7-0.

- c. Review, discussion and possible action on Ordinance 2025-17: An Ordinance to Amend the Planned Unit Development Overlay District for the Development Referred to As Sussex Street Self Storage (Ord 2022-24).

Trustee Rohde moved, seconded by Trustee Pader to approve Ordinance 2025-17 as presented.  
Motion carried 7-0.

**6. Resolutions –**

- a. Review, discussion and possible action on Resolution No. 2025-15: A Resolution To Discontinue a Portion of Quinlan Drive Right-of-Way.

Trustee Grabowski moved, seconded by Trustee Rohde to approve Resolution 2025-15 as presented.  
Motion carried 7-0.

- b. Review, discussion and possible action on Resolution No. 2025-16: A Resolution Establishing the Fire-EMS Protection Fee Emergency Service Equivalent (ESE) Fee.

Trustee Rohde moved, seconded by Trustee Pader to approve Resolution 2025-16 as presented.  
Motion carried 7-0.

- c. Review, discussion and possible action on Resolution No. 2025-17: A Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,780,000 General Obligation Promissory Notes.

Trustee Grabowski moved, seconded by Trustee Kreuser to approve Resolution 2025-17 as presented.  
Motion carried 7-0.

**7. Old Business –**

- a. Review, discussion and possible action on proposed 2026 Village Budgets.

- 1. Review and Action on General Fund Budget

- Trustee Grabowski moved, seconded by Trustee Pader to approve the General Fund Budget.  
Motion carried 7-0.

- 2. Review and Action on Capital Projects Funds Budget

- Trustee Belt moved, seconded by Trustee Rohde to approve the Capital Projects Funds Budget.  
Motion carried 7-0.

- 3. Review and Action on Debt Service Budget**  
Trustee Belt moved, seconded by Trustee Pader to approve the Debt Service Budget.  
Motion carried 7-0.
- 4. Review and Action on TIF Budgets**  
Trustee Grabowski moved, seconded by Trustee Pader to approve the TIF Budgets.  
Motion carried 7-0.
- 5. Review and Action on Water Utility Budget**  
Trustee Rohde moved, seconded by Trustee Grabowski to approve the Water Utility Budget.  
Motion carried 7-0.
- 6. Review and Action on Storm Water Utility Budget**  
Trustee Kreuser moved, seconded by Trustee Pader to approve the Storm Water Utility Budget.  
Motion carried 7-0.
- 7. Review and Action on Sanitary Sewer Utility Budget**  
Trustee Rohde moved, seconded by Trustee Pader to approve the Sanitary Sewer Utility Budget.  
Motion carried 7-0.
- 8. Review and Action on Cemetery Fund Budget**  
Trustee Kreuser moved, seconded by Trustee Pader to approve the Cemetery Fund Budget.  
Motion carried 7-0.
- 9. Review and Action on Lake Patrol Budget**  
Trustee Grabowski moved, seconded by Trustee Kreuser to approve the Lake Patrol Budget.  
Motion carried 7-0.
- 10. Review and Action on Laimon Family Lakeside Park Budget**  
Trustee Grabowski moved, seconded by Trustee Rohde to approve the Laimon Family Lakeside Park Budget.  
Motion carried 7-0.

**8. New Business**

- a. Review, discussion and possible action to approve the contract extension with Waste Management for trash/recycling collection services through December 31, 2026.**

Trustee Grabowski moved, seconded by Trustee Kreuser to approve contract extension with Waste Management.

Motion carried 7-0.

- b. Review, discussion and possible action to approve the contract extension with Associated Appraisal for assessing services through December 31, 2030.**

Trustee Belt moved, seconded by Trustee Rohde to approve the contract extension with Associated Appraisal.

Motion carried 7-0.

- c. **Review, discussion and possible action on a finding per Section 40.265(15) on the impact of a proposed multifamily residential development Conditional Use Grant at 203 E. Wisconsin.**

Attorney Gralinski advised the Board that the motion should include a statement affirming that the proposed development will not be detrimental to public health, safety, or welfare.

**Trustee Rohde moved, seconded by Trustee Grabowski to approve the Conditional Use Grant for a proposed multifamily residential development at 203 E. Wisconsin Ave. and that the development will not be detrimental to the public health, safety and welfare of the area.**

**Motion carried 7-0.**

- d. **Review, discussion and possible action on monthly approval of checks and invoices for all funds, October 2025.**

**Trustee Belt moved, seconded by Trustee Pader to approve checks and invoices for all funds, excluding the library, for October 2025.**

**Motion carried 7-0.**

**Trustee Grabowski moved, seconded by Trustee Pader to acknowledge the library checks and invoices for October 2025.**

**Motion carried 7-0.**

**9. Citizen Comments - None**

**10. Adjournment**

**Trustee Grabowski moved, seconded by Trustee Kreuser to adjourn the November 18, 2025, Regular Village Board meeting at approximately 6:35 p.m.**

**Motion carried 7-0.**

Respectfully Submitted,

Jenna Peter  
Village Clerk